**四川轻化工大学高端人才资料收集表**

**Data collection form of High Level Foreign Talents**

**一、基本信息Essential Information**

|  |  |  |
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| **姓** | Surname | 证件照  ID Photo |
| **名** | Given name |
| **别名或曾用名** | former name |
| **中文**  **姓名** | Chinese name |
| **性别** | Sex |
| **国籍** | Nationality | |
| **宗教** | Religion | |
| **出生地** | Birthplace | |
| **出生**  **日期** | Date of Birth | |
| **最高学历/学位** | Highest Diploma/Degree | |
| **婚姻**  **状况** | Marriage Status | |
| **护照**  **类型** | 普通护照 | |
| **护照**  **号码** | Passport number | |
| **护照签发日期** | 20xx-xx-xx Issue of passport | |
| **护照有效期至** | 20xx-xx-xx Date of Expiry of passport | |
| **汉语**  **水平** | 不会/Chinese level | |
| **申请人电子邮箱** | E-mail of applicant | |
| **在本国工作电话** | Telephone Number in your country（Full） | |
| **列出所有曾授予你护照的国家和地区** | List all the countries and regions which gave you passport | |
| **现就职单位** | Current company | |
| **现就职岗位** | Current Job | |
| **申请人主要突出成就** | Your main outstanding achievements（Within 100 words） | |

1. **教育经历 Education Background**

列出曾就读的高等教育学校（含职业教育学校）（主要是本科、硕士、博士三段）

List the higher education institutions (including vocational education schools) that have attended (mainly undergraduate, master and doctoral)

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| --- | --- | --- | --- | --- | --- |
| **开始时间 beninning**  **xxxx-xx**  **year month** | **结束时间 end**  **xxxx-xx**  **year month** | **学校名称**  **Name of the university** | **学校所在国家（地区）**  **University in which country or region** | **专业**  **Major** | **学位**  **Degree** |
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**三、工作经历 Work Experience**

列出曾工作的单位

List all employers you have worked for(in the last 5 years)

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| **开始时间 beninning**  **xxxx-xx**  **year month** | **结束时间 end**  **xxxx-xx**  **year month** | **单位名称**  **Name of the employer** | **工作所在国家（地区）**  **In which country or region** | **工作岗位What job** | **职务Position** | **任务**  **Task** |
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**四、附件信息Materials to be prepared**

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| **1** | 高端人才确认函申请表  Confirmation Letter for High Level Foreign Talents**(SUSE will prepare)** |
| **2** | 申请人体检证明  Medical certificate**(According to the requirements of the local embassy, go to the designated hospital for physical examination)** |
| **3** | 聘用合同或任职证明  Contrast **(SUSE will prepare)** |
| **4** | 申请人护照或国际旅行证件  passport |
| **5** | 高端人才相关证明材料  Relevant certification materials for High Level Foreign Talents  由受邀人在国外高等院校、科研机构出具。  证明受邀人(曾)任高层以上管理职务或聘为教授、副教授，负责人签字加盖公章。  It shall be issued by the foreign institutions of higher learning and scientific research institutions where the invitees (have) worked.  Prove that the invitee (once) has been appointed as a professor or associate professor at or above the senior level, and the person in charge signs and affix the official seal. |
| **6** | 最高学位（学历）证书或相关批准文书、职业资格证明  highest diploma/degree,which must be notarized by Chinese embassy in your country |
| **7** | 申请人国籍国或长期居住国（地区）官方出具的无犯罪记录证明  no criminal record must be notarized by Chinese embassy in your country |
| **8** | 申请人所持签证（Z字或R字）或有效居留许可  Visa (Z or R) or valid residence permit |
| **9** | 学校或者学院出具的工作邀请函  A job invitation from SUSE or the college**(SUSE will prepare)** |
| **10** | 外专局要求补充的其他材料  Other supplementary materials required by the Foreign Affairs Bureau |
| **11** | 随行家属所需材料：护照、签证（S字）、结婚证明或子女出生证明（原件及中文翻译件）  Required materials for accompanying family members: passport, visa (S word), marriage certificate or birth certificate of children (original and Chinese translation) |

以上附件中所有由外教自行准备的材料**请提供原件和中国驻外使领馆认证的翻译件**，文件以照片（最好是照片）或者PDF扫描件的形式发送给聘请学院/部门，再提交给国交处，原件在入境以后提交给国交处。

For all the materials prepared by the foreign teachers themselves in the above attachments, **please provide the original and the translation certified by Chinese embassies and consulates abroad.** The documents shall be sent to the employing college / department in the form of photos (preferably photos) or PDF scanned copies and submitted to the International Cooperation and Exchange Division. The original shall be submitted after entering the country.

证件照要求：

最近6个月内拍摄；

背景要求为白色或接近白色，无边框；

照片压缩方式采用JPEG压缩技术，一般文件大小在40K~120K字节之间。

Requirements for ID photos:

Taken in the last 6 months.

The background should be white or close to white without border.

JPEG, the file size is generally between 40K and 120K bytes.